

Boughton Parish Meeting

Finances 2001-02

Income

Precept	£350.00
English Nature	£100.00
Parliamentary Elections	£12.00
Open Day & Fete/Hog Roast	£160.42
Interest	£25.00
	<u>£647.42</u>

Expenditure

Fund Insurance	£131.25 Paid	
NCAPTC	£20.00 Paid	
Petrol/Oil	£84.20 Paid	
RoSPA - Safety Inspection- Playground	£82.25 Paid	
Postage/Stationary/Copying/Telephone	£45.00	
Audit Fees	£75.00	
Fence and General Repairs-Play Area	£225.00 Paid	
Group Four News	£50.00	
Village Sign - Base	£130.00	
Village Pond Drainage Scheme - £516.55	£606.95	
Lawn Mower Repairs	£50.00	
	<u>£1,499.65</u>	
		To be Paid(in bold)
		£956.95
Premium Account	£1,084.15	
Current Account as at 30 Mar 01	£1,261.70	



Boughton Parish Meeting**Financial Plan 2002-03**

<u>Income</u>	
Precept	£350.00
English Nature	£100.00
Interest	£15.00
	<u>£465.00</u>

<u>Expenditure</u>	
Fund Insurance	£140.00
NCAPTC	£20.00
Petrol/Oil	£180.00
RoSPA - Safety Inspection- Playground	£0.00
Postage/Stationary/Copying/Telephone	£45.00
Audit Fees	£50.00
Fence and General Repairs-Play Area	£100.00
Pond Overflow	£606.95
Lawn Mower Repairs	£50.00
	<u>£1,191.95</u>



S J Saunders
Chairman
Boughton Parish Meeting
04-Apr-02

BOUGHTON PARISH MEETING ACCOUNTS 2001-2002

04 Apr 02

Community Account

31-Mar-01	<u>Receipts</u>	31-Mar-02	
£150.00	Precept	£350.00	
£100.00	English Nature	£100.00	
£0.00	English Nature - Shared costs	£0.00	
£0.00	Election Notices	£12.00	
£360.00	Hog Roast	£0.00	
£86.50	Electricity - Wayleave	£0.00	
£150.00	Donation from Flower Festival	£160.42	
£3.68	Interest	£1.22	
£850.18	TOTAL	£623.64	<u>Cheque</u>
	<u>Payments</u>		<u>Number</u>
£105.00	Fund Insurance	£131.25	100077
£18.60	NCAPTC	£20.00	76
£168.19	EW English (Petrol)	£84.20	79
£20.00	Boughton PCC - Flower Festival Donation	£0.00	
£0.00	Playground Management Services	£82.25	78
£0.00	Postage	£0.00	
£50.00	Wereham PCC - Group 4 News	£0.00	
£21.50	G Allen- Playground Repairs	£0.00	
£181.89	Pricewaterhousecoopers - Audit	£0.00	
£160.00	G Rumble - War Memorial	£0.00	
£20.00	Roger Warner Use of Airfield - Hog Roast	£0.00	
£34.00	J Savage(mower repairs thro' Lawnboy)	£0.00	
£0.00	RJ Fencing	£225.00	80
£0.00	Impact China	£2.94	81
£181.72	T Bonnett - Fixings -£8.09 Cash	£0.00	
£960.90	TOTAL	£545.64	

*Community Account*SUMMARY

£1,372.42	Opening Balance	£1,261.70
£850.18	Receipts	£623.64
£960.90	Expenditure	£545.64
£1,261.70	Balance in Bank	£1,339.70

*Business Premium Account*SUMMARY

£1,054.57	Opening Balance	£1,076.92
£22.35	Interest	£8.22
£1,076.92	Closing Balance	£1,085.14



S J Saunders
Chairman
Boughton Parish Meeting
04 Apr 02

The Minutes of Boughton Parish Meeting on Thursday 17 January 2002

Present: 19 Parish members were present

Apologies: None received

The Chairman welcomed everyone and opened the meeting at 7 pm.

Item 1: Minutes of the Parish Meeting held on 02 Aug 01.

- i. These were discussed and accepted as a true record of the meeting, there were no Matters Arising.

Item 2: Matters Arising

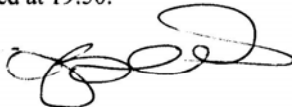
- i. The Pond Overflow had not been started, but the chairman was chasing Highways to get the matter resolved.
- ii. The chairman is in the process of obtaining a detailed costing from several firms on the Play area issues.

Item 3: Precept - 2002

- i. The chairman presented the current state of the parish finances. There were several outstanding items still to be paid for. The funding to G4 News would still be included in the accounts, although this was unlikely to be paid this year as no other villages currently contribute. This will be revisited as required.
- ii. In the chairman's opinion, the financial plan discussed at the last AGM was still a good base at which to set the Precept of £350 for the forthcoming year. There was some discussion regarding an increase, but it was felt by the meeting that it should remain at this figure for the next year. The figure for the precept would be looked at in depth in time for the request for the 2003 precept by the Borough Council.
- iii. The chairman proposed the precept remains at £350 for the forthcoming year. Alan Wilkinson seconded the motion.

For: 16 Against: 2 Abstentions: 1

The meeting closed at 19:50.



The Minutes of Boughton Parish AGM on 9th April 2002

Present: 21 Parish members present

Apologies: 8 Parish members tendered their apologies

Item 1: Apologies

- i. The Chairman welcomed everyone to the meeting and accepted the apologies.

Item 2: Introduction

- i. There was a brief introduction explaining that much of what has happened will be covered in various points in the agenda.

Item 3: Election of the Chairman

- i. No one nominated themselves for Chairman.
- ii. Pam Wakeling proposed Steve Saunders to continue, seconded by Pam Watkinson. There was a majority decision and Steve accepted the post.

Item 4: Minutes of the last meeting

The Chairman reviewed the minutes of the last meeting.

- i. The community policeman, PC Mahoney, has visited the Chairman to update on the village. There are three on duty in Downham, to cover from Terrington to Ely.
- ii. Traffic police have been in village after last report of speeding.
- iii. Precept same this year as last.
- iv. The address was put on the notice board if people wanted to write about the sewerage.
- v. Still at problem at the Doctors Surgery with parking.
- vi. The parish boundary will be moved to the other side of the airfield. Stoke Ferry objected to the boundary moving all the way to the bypass.
- vii. Acceptance of the minutes was proposed by Sue Pogmore, seconded by Fred Watkinson. All agreed.

Item 5: Matters arising

- i. The village sign has been completed. Robson Construction, who has not submitted a bill, did the brickwork. They were thanked for their generosity. The sign will need teak oil in the summer.
- ii. Other villages have not donated to Group 4 News so Boughton has not made a second payment. Proposed by Steve Saunders and seconded by Sue Pogmore that a donation will be made if the other villages make one. All agreed.
- iii. The resurfacing has not been done yet, due to no funds.
- viii. HGV lorries still coming through village. It was questioned as to why Peak Potatoes needed to use this route.

Item 6: Statement of accounts

- i. A copy of the accounts was available for parish members. The total in both accounts is £1339.70 + £1085.14 = £2 424.84
- ii. The village require a volunteer auditor to check the books. They are then audited yearly by the Borough with an annual cost of £50 for the next five years. Mark Pogmore

proposed Paul Upton, seconded by Moira Saunders. The Chairman agreed to approach Paul with the request.

- iii. A copy of the financial plan was made available to all members.
- iv. Pam Wakeling noted the Group 4 news payment was omitted.
- v. The chairman is to contact the Highways dept about the pond overflow.
- vi. The village lawnmower and strimmer are now in working order.
- vii. The financial plan 02/03 was proposed by Anita Fenton, seconded by Janet Savage. All agreed.

Item 7: Correspondence

- i. The chairman pointed out that this was a small part of the mail received.
- ii. Macmillan had requested a donation. It was agreed that this should be left to personal choice
- iii. Information was available on the changes in Highways Dept offices
- iv. Keeping Warm – a leaflet on grants for loft insulation had been received
- v. Notes on Concessionary Bus Passes were available – it was asked if we could have the buses as well!!!
- vi. Information on Boughton Fen – see later item 9.
- vii. Impact China – see later item 10.

Item 8: Play Area

- i. Concerns had been expressed in the safety inspection report, although all the items in the play area were considered safe.
- ii. The Chairman had two quotes for repairing items and energy absorbing surfaces. (£9000 and £14 000) Both firms were concerned about the height of the slide. The seesaw needs replacing.
- iii. The Chairman proposed that he obtain funding to upgrade the swings, replace the seesaw and put rubber matting under each piece in the play area
- iv. There was discussion about the slide, which is 31 years old with opinion divided on its height being safe. ROSPA say the slide is safe and recommended safety matting. The proposal to seek funding was seconded by Pauline Lee Evans and all agreed.
- v. Alan Wilkinson suggested that villagers with young children should be contacted about the slide. Several people offered some solutions which the Chairman agreed to consider

Item 9: Queens Jubilee

- i. 50 jubilee mugs cost £4 each plus packaging with a logo, from Impact China
- ii. Pam Wakeling proposed buying each child under 16 in the village a jubilee mug. Diana Beeson seconded this and all agreed
- iii. There was discussion on the design and logo. An example was passed around. A majority voted for the Queen's picture with Boughton, Norfolk, Buchetuna on the back. It was requested to try to get a picture of the older queen.
- iv. The size of order was discussed. It was agreed that the Jubilee Committee would do a survey of orders and then twenty extra would be ordered. This needed to be conducted as soon as possible.
- v. A Jubilee Committee had been formed to organise a street party on 4th June. A request had been made for a donation of £50 to support the event. Proposed by Pam Watkinson, seconded by Mark Pogmore. All agreed
- vi. Edwin & Maria Rix has donated a Golden Ash tree for the Jubilee. Everyone expressed their thanks and said that it was an excellent idea. It will be planted by the pond, Geoff Marshall offered to help.

Item 10: Boughton Fen

- i. A draft site management plan had been received from English Nature.
- ii. Ian Levitt Assistant Conservation Officer reported that the shrub and hawthorn needed to be reduced to 50% of present quantity. This will not upset the fenland part. A mowing regime was also needed.
- iii. No costs were given. The chairman said that he had emphasised that the village had limited funds.
- iv. There would be better access for riders and walkers to the Fen.
- v. The Chairman was requested to write back and accept the plans with the limitation of funding. It was noted that people would volunteer to help in the work if given notice. The chairman was to get an action plan before any work commenced.

Item 11: Any other business

- i. A swan island was proposed to help the two swans nest. It was noted that the male swan is getting very friendly. A vote was taken. For: 11 Against: 5 Agreed the Chairman was to seek advice.
- ii. Pond Overflow. There was now a pipe on Emad's property and the village was waiting for Highways to put in the manhole and pipes. Chairman to contact them again. Last year Steve and Andy had cleared the overflow. It was worse this year, as no one had cleared it as the work was expected to be completed sooner.
- iii. Pond. Concern about fish dying. Need to clear weeds. Barley Straw said to help. Pond last cleaned in 1976, now up to 2000. Angie Mason and Anita volunteered to organise working party and research options.
- iv. Planning committee. Chairman invited committee to look at a recent request after the AGM. No change in membership.
- v. Pam requested that thanks be made for all the Chairman's hard work during the past year. This was echoed by all present. (and someone even thanked the secretary!!)

Item 12: Date of the next meeting

- i. The next village meeting will be held in July if required. Date to be confirmed as Chairman is again swanning out of the country, missing all the jubilee activities and open gardens so that he does not get roped into any 'volunteering'.



The Minutes of Boughton Parish Meeting 07 Sept 02

Present

Karen Short	Steve Saunders	Moir Saunders
Ann Proctor	Ralph Proctor	Sandy Reid
Paul Coulten	Fred Watkinson	Maria Rix
Edwin Rix	John Savage	Janet Savage
Geoff Marshall	Louise Langham	Wendy Baines
Pamela Watkinson	Maureen Bettridge	Keith Bettridge
Judith Mazur	Tony Mazur	Pamela Jennings
Pat Whing	Diana Beeson	Clare Insall
Jim Wilson	Tony Gold	Emad George

Apologies

Steve Short	Pauline Lee-Evans	Ian Lee Evans
Mark Pogmore	Sue Pogmore	Pam Wakeling
Frank Savage	Hilda Savage	Anita Fenton
Barry Langham	Mrs Golds	Bill Beeson
Pat Bliss	Mr T Manley (Borough Councillor)	

Item 1: Apologies

- i. The Chairman welcomed everyone to the meeting and accepted the apologies from those listed above.

Item 2: Introduction

- i. There was a brief introduction explaining that much of what has happened during the last few weeks will be covered during the meeting.

Item 3: Minutes of the last meeting

- i. The Chairman read the minutes of the last meeting; those present accepted these as a true record of the meeting.

Item 4: Matters arising

- i. The pond overflow has been completed by the Highways Dept; however there were still the gullies to be put in. These would be in front of Adrian Nurses, Emad Georges and Brian Masons properties. This work will be completed at a later date, to be confirmed.

Item 5: Correspondence

- i. A letter from Police Traffic Division informed the Parish that a speed check had been carried out in the village. This netted 1 prosecution and 11 verbal warnings to drivers regarding their speed through the village.
- ii. Proposed alternative voting arrangements; there are plans to introduce postal voting and/or voting at Wereham Polling Station. Discussion over this matter revealed that the general opinion was that we should appeal to enable Boughton to have a Polling Station again. The Chairman proposed that we should appeal against this decision, seconded by Tony Golds. This was a unanimous decision by all those present. The Chairman was asked to write to the Electoral Commission on behalf of Boughton Parish Meeting.

Item 6: Play Area

- i. At the AGM the Chairman was tasked with looking further at the play area in the village. As there are now upwards of 50 children living in the village the Chairman proposed that the play area needs revamping/replacing and as such wanted formal approval from the meeting to obtain the necessary funding and to go ahead and carry out the work. Louise Langham seconded the proposal; an in-depth discussion took place regarding funding and help. Karen Short and Louise Langham kindly agreed to take an active part and form a small committee along with the Chairman and it was suggested that it would be a good idea to invite village children to take part in the committee. Additional volunteers would be most welcome. There were 18 for the motion, 8 against and 1 abstention.
- ii. In addition approx £150, had been raised at the Jubilee Party to enable the funding to get off the ground. It was agreed that a small proportion of this money might be used as a prize for a drawing competition from the village children. They could submit designs for the new play area. The new committee were to discuss this and approve as required.
- iii. The Seesaw has been vandalised recently, it had not broken through normal wear and tear. The Chairman had informed the Police and the insurance company. At present the policy only covers third party liability and not for any items that the village own. The Chairman agreed to arrange the dismantling of the seesaw until repairs or a replacement could be arranged.

Item 7: Parish Council

- i. Just over a week ago, it was brought to the Chairman's attention, by our local Borough Councillor – Mr Trevor Manley, that there were plans afoot to merge Boughton with Wereham. This is after the plans, in 2001, to merge the village with Barton Bendish were thrown out, and after Barton Bendish and Boughton made representation to the council committee that was responsible.
- ii. The Chairman pointed out that the Borough Council sees Parish Meetings as outdated and less democratic. The plans to merge with Wereham would leave the village with 3 councillors and Wereham 8. Obviously that would leave Boughton greatly outnumbered and it may prove difficult to get things done in the village. It could be seen that we would be supporting Wereham with funds, as they currently have a greater precept. The chairman pointed out that currently all the work is carried out by one person, but with a Parish Council the work load would be spread. There were concerns that this the only reason. This is not the case however, in the chairman's opinion it was seen as a way of ensuring that we retain control of our own village rather than pass it on to another remote elected body. Additionally as a council it may prove easier to obtain funding for several of the ongoing projects in Boughton. It was also felt that if we became a council it would stave off the proposed merger with Wereham. Wereham are not in favour of a merger either. The meeting was opened up to discuss the matter further to obtain everyone's views. It was pointed out that the Borough would pay the costs of Boughton becoming a Parish Council.
- iii. There was concern that the Parish Meeting had been in existence for over one hundred years, and why should it change. It was pointed out that that may have been the case, but over the last few decades the amount of mail and additional legislation had increased considerably. Whilst in the early days the amount of work required was relatively small it had increased. The world in general and society is now moving at a faster pace and it is time to move on. The Chairman

proposed that the village seek Parish Council status. Paul Coulten seconded this motion. There were 17 for the motion 6 against and 4 abstentions. Therefore the motion was carried. The Chairman agreed to write to the Borough Council informing them of the decision.

Item 8: Any other business

Financial Plan Update:

- i. Pond overflow – nil cost, saving approx £600, Village sign – nil cost saving £120, many thanks to Robson Construction for the work they carried out.
- ii. Karen Short asked how much the Parish Funds stood at, the Chairman informed those present that it stood at approx £2500. A separate fund is to be set up for the Play Area.

Item 9: Date of the next meeting

- i. The Chairman suggested some time in November, but this would depend on what was going on and if there was any requirement. The meeting closed at 8.10pm.

